



PRESCHOOL SOLUTIONS  
 PO Box 293, 1406 Kings Highway  
 Sugar Loaf, NY 10981  
 845-827-5360

REGISTRATION FORM

2021 Summer Camp

Monday – Friday

9:30 – 12:00 pm

\$250 per session (2 sessions offered, 2 weeks per session)

Please join us for relaxed learning and social activities using movement, singing, manipulatives, water play and FUN!

Child's name: \_\_\_\_\_ Date of birth: \_\_\_\_\_ Gender: M/F

Please select the camp program associated with the Pre-K grade your child just completed.

Circle your desired session(s):

Pre-K 3s Program

Session 1 – Weeks of July 12<sup>th</sup> & July 19<sup>th</sup>

Session 2 – Weeks of July 26<sup>th</sup> & Aug 3<sup>rd</sup>

Pre-K 4s Program

Session 1 – Weeks of July 12<sup>th</sup> & July 19<sup>th</sup>

Session 2 – Weeks of July 26<sup>th</sup> & Aug 3<sup>rd</sup>

**OFFICE USE ONLY:**

Reg. Fee: \$25      Rec'd by: \_\_\_\_\_ Cash: \$ \_\_\_\_\_      Check #: \_\_\_\_\_      C.C. Auth.: \_\_\_\_\_

Session 1 Fee       Rec'd by: \_\_\_\_\_ Cash/Check/CC: cc auth or check #: \_\_\_\_\_

Session 2 Fee       Rec'd by: \_\_\_\_\_ Cash/Check/CC: cc auth or check #: \_\_\_\_\_

**Notes:**

Credit Card left on file      Exp. Date: \_\_\_\_\_      Sec. Code: \_\_\_\_\_

Allergies or dietary restrictions: \_\_\_\_\_

Child's physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Childhood illnesses/diseases/medications taken regularly: \_\_\_\_\_

Child lives with: (names) \_\_\_\_\_

Address: \_\_\_\_\_

Primary phone: \_\_\_\_\_ Secondary phone: \_\_\_\_\_

Email for newsletter and updates: \_\_\_\_\_

School District: \_\_\_\_\_

Emergency contacts and adults authorized to pick up your child (other than parents):

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Driver's license on file

2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Driver's license on file

Is there anyone who should **NOT** be picking up your child? (please be specific):

\_\_\_\_\_

I authorize Preschool Solutions to obtain emergency treatment for my child if I cannot be contacted immediately. \_\_\_\_\_

Initial

I understand tuition is due regardless of my child's absence, vacations, holidays, or emergency closings. \_\_\_\_\_

Initial

I accept full responsibility for my child's transportation, including off-site field trips. \_\_\_\_\_

Initial

I give permission for my child to be photographed and photographs may be used for:

(initial all that apply) Website \_\_\_ Advertising \_\_\_ Bulletin board \_\_\_ Newspaper \_\_\_

I have read and understand the policies.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Information we can share with the classroom teacher*

Child's name: \_\_\_\_\_ Nickname: \_\_\_\_\_

Is your child potty trained? \_\_\_\_\_

Is this your child's first experience away from you? \_\_\_\_\_

Does your child have any fears we should know about? \_\_\_\_\_

What is the best way to comfort your child? \_\_\_\_\_

Are there any activities that make your child uncomfortable? \_\_\_\_\_

What toys/activities does your child love? \_\_\_\_\_

What would you like your child to gain from this summer camp experience? \_\_\_\_\_

Do you have any concerns that you would like us to know about? \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## PRESCHOOL SOLUTIONS POLICIES

**Registration:** To complete registration, we must have a registration form, registration fee, session tuition, and medical statement. Medical statements are summary of a well visit doctor's appointment that includes child's immunizations, test results, allergies, medications, special diets, and any other medical information you would like us to know about your child. Medical statements expire every year and must be resubmitted every school year.

If you provided a medical statement for the 2020 – 21 school year, you do not need to submit another for Summer Camp 2021.

While the registration fee is non-refundable, should you need to unenroll from our 2021 Summer Camp, tuition paid at registration is refundable through Friday, June 11<sup>th</sup>, 2021. After June 11<sup>th</sup>, tuition, paid at registration to hold your child's spot in one of our summer camp sessions, is nonrefundable.

**Registration and Tuition payments:** Payments can be made by cash, check, or credit card. Checks should be made out to Preschool Solutions (PSS).

Summer camp registration and payment is separate from school year registration and due before the start of each session.

*Convenience Fee Notice: Cash or check are the preferred methods of payment; however, credit cards are accepted your convenience. If you opt to pay by credit card, you will be charged a \$4.50 convenience fee for each transaction. This fee will be added to the total tuition. Please note you may pay by cash or by check without incurring a convenience fee.*

**Drop off:** As you enter our parking lot, a line will form alongside the railroad tracks, around the garden circle and up to the front door. The first car will stop just past the front entranceway with each consecutive car lining up behind it.

The classroom assistants will come out 5 minutes prior to the start of class to escort your child from your car to their classroom. To aid the drop off procedure, if possible, please position your

child's car seat on the passenger side of the car, pull up closely behind the car in front of you, help your child unbuckle, and say morning goodbyes prior to arriving at the front door. If you are unable to unbuckle your child and he/she will require unbuckling assistance from us, all passengers in the vehicle must be wearing face coverings.

Before your child exits the vehicle, the classroom assistant will scan your child's forehead or wrist to check for fever. If a reading of 100 °F (38°C) is returned, we will ask that you pull forward into a parking spot to a recheck after the car line has diminished. A child with readings of 100 °F (38°C) will be unable attend school that day and we ask that the child not return until they are fever free for 36 hours.

After your child, had exited your car, be sure to pull forward and out of the parking lot so the next parent may pull up.

Any child arriving after drop off will need to be walked to the front door.

**Pick up:** We ask that all parents/caregivers be onsite and ready to pick up their child when preschool school fun ends. Summer camp pick-up time is 12:00 pm.

In order to minimize large gatherings, parents should pick their children up in our car pick up line. Every child will be given two (2) car window signs with the child's name and teacher. The sign should be displayed on the front passenger window during pick up.

Please stay in your vehicle. Children will be put in the car by our staff. Your child **MUST** enter your vehicle on the passenger side. Please pull forward into a parking space to ensure your child is safely buckled in.

Whether at pick up or drop off, we ask that you remain alert, exercise caution, and yield to pedestrians in the parking lot.

Under no circumstances will a child be released to an individual who we are not familiar with and are not on the authorized pick up list. Prior to the start of school, we will need a copy of the drivers' licenses for each person on your authorized pick up list. Not only will this help us familiarize ourselves with those you've authorized for pick up, but it should also help us move through the car pick-up process more smoothly. Parents must provide a note if someone other than an authorized person is picking up. That person must have ID.

**Late Pick Up:** There will be a five (5) minute pick-up grace period. Parents arriving after the grace period will be asked to sign their child out and pay a late fee. Each teacher will have a

sign out sheet and document the child's name and pick-up time. The teacher will ask for the signature of the parent/caregiver and calculate the late fee. The late fee is \$10 for the first 10 minutes (after the grace period), and \$1 per minute for each minute thereafter. We request that late fees are paid in cash at pick up. Late fees not paid in cash at pick up will be charged to the credit card left on file after appropriate notification.

**Locked Doors:** To ensure security to your children, we lock the classroom doors from inside the classrooms. Our front door is locked during school hours except during drop off and pick up. During the hours the building is locked you must be buzzed in by our staff. Please be prepared to discuss the reason for your visit and to show ID if it's requested. Additionally, our teachers and staff are on a county wide email notification system, but please feel free to contact us if you receive emergency information.

**Toileting:** We require that all PSS students enrolled in our 3s and 4s program are potty-trained prior to attendance and we ask that newly potty-trained students be sent to class in pull-ups.

**Backpacks:** Backpacks no smaller than 12 x 15 are suggested, but we ask that you minimize what your child brings to school. Toys from home are prohibited.

**Clothing:** Please send your child in comfortable, casual clothing as the curriculum is movement based and spills and accidents sometimes happen. Socks should be worn. Shoes should be easy for the child to put on independently. Velcro is ideal.

Our classes will be utilizing our outdoor space as often as possible. Please have your child wear clothing that can be worn outside. We ask that you provide a seasonal change of clothing that can be left at school, spills happen.

For summer, campers may be asked to wear or bring bathing suits and a towel for outdoor water play. Also please apply sunscreen before morning arrival each day.

**Slippers:** We ask all children to remove their shoes and wear slippers throughout the day throughout the building. Slippers should remain at school.

**Snack:** Please keep in mind that Preschool Solutions is a **PEANUT FREE ZONE**. For morning class please send your child in with a healthy snack and water or juice daily. We strongly encourage foods that support organization such as cut up veggies, fruit, whole grain granola bars, cheese and crackers. If your child has any allergies, please notify staff immediately. PLEASE: No soda or candy bars. No glass bottles or containers or snacks that require heating.

**Birthdays:** Celebrations of birthdays and half birthdays may be arranged in advance with your child's teacher. Birthdays are celebrated for the class only. Feel free to send in a peanut-free snack to share with classmates.

**Fundraisers:** Preschool Solutions organizes three to five fundraisers throughout the year. Fundraising has now become an integral part of our efforts to keep tuition reasonable and will be announced throughout the year. We appreciate your participation in our efforts and welcome family ideas and support.

**Donations:** We are always grateful when our families donate gently used toys and books to the school, but we don't always have an immediate need for them or even room to store them. So, we are excited our partnership with *Back on the Rack*, a consignment shop located on Route 17M in Monroe. *Back on the Rack* will accept your donations and then resell the gently used items to the community at a discounted price. Any funds earned from the sales will be donated back to Preschool Solutions. In addition to toys and books, *Back on the Rack* also accepts gently used women's and children's clothing and shoes. For more specific details about how drop off, please see the *Back on the Rack* Facebook page. And don't forget to label your items with, or mention, the Preschool Solutions account at drop off.

**Storm closings:** Our teachers are prepared with lots of fun activities, both indoors and outdoors, so camp is on rain or shine! However, if there is a significant weather event that impacts camp, our teachers will contact you with closure information. If a weather event starts during school hours, we will contact you with emergency closing information.

**Health:** We all want to stay healthy, so please keep your child home if he/she is experiencing:

1. Fever, diarrhea, or vomiting within 36 hours
2. Conjunctivitis (child must be on medicine 36 hours before returning to class)
3. Active signs of illness including uncontrolled coughing or sneezing, difficulty breathing, lethargy.

- Parents are responsible for taking their child's temperature before school each day. Temperatures should be taken whether or not symptoms of illness are present. Average **normal** body **temperature** is generally accepted as 98.6°F (37°C). A **temperature** at or over 100 °F (38°C) most often means you have a fever caused by an infection or illness. We ask that a child with a temperature reading of 100.4 or above is kept home from school for at least 36 hours.
- We reserve the right to take a child's temperature upon entering the building. A child with a temperature of 100 °F or higher will not be admitted to the classroom.
- Since household illness transmission can be high, we ask that children living in a household with parents/siblings showing active signs of illness be kept home from school, even if symptoms are not yet present.

If your child exhibits any signs of illness during class, we will contact you immediately to bring your child home. We must have on record the name and number of someone who is available to pick up your child if you cannot. They must bring a picture ID.

To comply with CDC guidelines, PSS will apply the following safety measures:

- All children will be asked to arrive for the day wearing face coverings. At the teacher's discretion, when indoors and appropriate distancing is not possible, children may be asked to wear them.
- All children will begin the day with either hand washing or hand sanitizing.
- Adults will wear face coverings.
- Disinfecting and cleaning will be performed throughout the day by your classroom staff as well as fulfilled by a staff member designated specifically for this job.
- Utilize open rooms within the building, reducing the number of children in spaces.
- Utilize outdoor spaces more frequently.

**Attendance:** Please notify staff at 845-827-5360 and your classroom teacher if your child will be absent.





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I have read and understand all policies.

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Preschool Solutions Student Name

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Parent/Guardian Signature

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Parent/Guardian Signature

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Date



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## Waiver and Release of Liability

I agree that this Waiver and Release of Liability shall apply to each day I am at **Preschool Solutions** (PSS) regardless of the date that this form is signed below. I agree I will assume the risk and full responsibility for any and all injuries, losses, or damages, that might occur to my child or other family members while on the premises of the preschool or participating in any off-site preschool program or activity; and to the maximum extent of the law, I agree to waive and release any and all claims, suits, or related causes of action against **Preschool Solutions**, (PSS) their owners, officers, employees or agents for injury, loss, death, costs or other damages to me, my heirs or assigns, or third party claims, suits or related causes of action asserted against the preschool arising from my conduct and/or my family's conduct while participating in the preschool's programs or activities. I further agree to release, indemnify, defend and hold **Preschool Solutions** (PSS) harmless from any liability whatsoever for future claims presented by my child for any injuries, losses or damages.

PSS Student's Name: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Student's DOB: \_\_/\_\_/\_\_

Relationship: \_\_\_\_\_

Date: \_\_\_\_\_